

Clerk: Karen Birch
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**Colton
 Parish
 Council**

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The following are the minutes of the Colton Parish Council meeting held on Monday 11th September 2017 in Finsthwaite Village Hall at 7pm.

Members Present: Cllr Dean, Cllr Hoyle, Cllr Jarvis, Cllr Milburn, Cllr Watson (arrived 7.15), K. Birch (Clerk),

Also present: Cllr Brereton (County Councillor), Robert Jarratt (Rural Crime initiative), Dr Hall & K Smith (South Cumbria Rivers Trust, V. Champion (public)

	ACTION
<p>103/17 Apologies Cllr Brown (holiday), PCSO Harris (annual leave), F Baxter (holiday)</p>	
<p>104/17 Minutes of Last Meeting It was resolved that the Chair be authorised to sign the minutes of the Parish Council meeting held on <u>Monday 17th July 2017</u> as a true record.</p>	
<p>105/17 Declarations of Interest None</p>	
<p>106/17 Requests for Dispensations None</p>	
<p>107/17 Public Participation</p> <ul style="list-style-type: none"> • Police report received – 17th July; possible poaching at Rook Howe, 26th July; Report of poaching, Oxen Park, 31st July; Poacher watch, 13th Aug; 2 x males trying doors at Water Park. • V.Champion requested to discuss highways issues and agreed to wait until later agenda item • South Cumbria Rivers Trust - Dr Charlotte Hall (Project Officer) & Kath Smith (Communications & Marketing Officer). A volunteer and community run organisation which is concerned over the water quality and fish numbers in the Coniston and Crake catchment. They have been awarded £1mil Heritage grant to increase water quality through conservation. They will improve habitats, restore reedbeds and manage field flow off. Agriculture and septic tanks are the focus of the project with the emphasis on halting the decline. Kath is looking at events and activities to educate communities. • Cllr Milburn – reported on ineffective use of 101 in a recent incident of illegal off-road users. After 25mins call had still not been answered, he requested this be reported back to police for Feedback. Clerk to speak to PCSO Harris, R. Jarratt also offered to contact PCC's office on behalf of the council. 	Clerk
<p>108/17 Update on Issues and Actions from Last Meeting</p> <ul style="list-style-type: none"> • ACV for woodlands, Cllr Hoyle – Nothing to report as response deadline from SLDC extended to 28th September • Collinpit farm road sign – Cllr Watson spoke to residents who have confirmed they are unable to pay for the signs to be moved. Clerk took advise from CCC who said all contractors working on highways must be approved by CCC. Cllr Brereton confirmed he had allocated funds that are available for highways issues within the parish and in principle would support the funding. There is a backlog of projects to be completed so work is unlikely to start for 9 months. Parish needs to decide if this is the best use of county funding. Decision by 28/9 	All Cllrs
<p>109/17 Comments from District and County Councillors</p> <ul style="list-style-type: none"> • Cllr Brereton – took this opportunity to introduce himself to members of the council as the recently appointed county councillor. He talked about working together to allow funds to be used appropriately. He is keen to be copied into correspondence so he can become aware of issues within the community. He suggested the council prioritise their top issues to allow funding to be sought, he can help tap into central government funds. Cllr Brereton reassured the Cllr's he was here to help and to represent rural communities. • There was no report received from the district councillor. 	

<p>110/17 Councillor Vacancy</p> <p><u>It was resolved to co-opt Fiona Baxter</u> as Councillor for West Ward. All were in favour. Declaration of office to be signed at next meeting</p>	Clerk
<p>111/17 Rural crime</p> <p>Cllr Ken Dean asked question to Robert Jarratt from South Lakes Deer Management Group with regards the Rural Crime initiative with specific reference to number plate recognition cameras to be used within the area.</p> <ul style="list-style-type: none"> • Who is responsible for the scheme and the cameras? Jointly Satterthwaite PC & Colton PC with the guidance of the Rural Crime working group. • Does the scheme satisfy legal requirements? Policy & procedures will need to be written following legal guidelines. RJ offered to be part of a working party to set up policy & procedure documents. • Should we consult the local community? Question remains unanswered, but it is thought some discussions need to be had as it is unclear whether residents knew cameras would be discussed at the open meetings. There was concern over camera locations which might need community consultation. • Why are the cameras not in more rural locations? They need both power and internet to operate, this would be very costly in remote locations, also hard to know specific locations to capture number plates of criminals. • Will the cameras record the movement of people as well as vehicles? No clear answer could be given; however, it was made clear that the software associated with the cameras would only provide a list of number plates (question over whether the colour of vehicles would be recorded too) and this is all that those in the monitoring group would be able to see. • Is it acceptable that residents will be captured as they come and go from their homes? Properties where the cameras are sited can be blanked of so no data is recorded. • Are cameras operated from central location or individually monitored? They will be managed from a central location (not the properties they are located at) and the data will be accessed by one of three people. A log will be kept of all the monitoring activity. <p>Cllr's expressed concern over tracking and monitoring using cameras. A lack of information on the scale of the problem isn't helping in the decision making. They do however still support the initiative.</p> <p>Colton parish council resolved to meet Satterthwaite Parish Council and the Rural Crime group to allow an informed decision to be made on the progression of this project. Clerk to arrange a date. Clerk to check with PCC regarding both extension of project and financial implications of the project not completing.</p> <p>Cllr's given document containing; CCTV checklist & Code of practise, Data protection act, Surveillance camera code of practise.</p>	Clerk
<p>112/17 Bouth Village Green</p> <p><u>It was noted that</u> the annual RoSPA inspection has been received. It has been forwarded to BVG Chairman for consideration. Actions to be reported as required in the future.</p>	
<p>113/17 Planning</p> <p><u>There were no planning applications to consider.</u></p> <p><u>The following planning applications granted were noted:</u></p> <p>T/2017/0085 – Felling of one Beech (Rusland)</p> <p>7/2017/5388 – Construction of open garage and workshop, Danes How. (Colton PC supported) – Approved with conditions</p> <p>7/2017/5397 – Airwaves dish and Antenna, Nibthwaite. (Colton PC Neutral) – NOI, Prior approval not required.</p> <p>7/2017/5325 – Improved access at Great Knott Wood, Lakeside (Colton PC Neutral)</p> <p>Commons register update – Bethacar Moor</p> <p><u>The following planning responses submitted were noted:</u></p> <p>T/2017/1080 – Crown lift of trees at BucksYeat Caravan Park. Objected on the grounds of “loss or effect on trees”</p>	

<p>114/17 Highways and Lengthsman</p> <p><u>A report of the Lengthsman's work was received</u></p> <p>Mainly grass stimming. A drain has been cleared at The Knoll, Tottlebank to Spark bridge drains cleared as water was running off the fields and onto the road. 3 drain covers were cleared and the verge cut back. Further down the road at Tottlebank a pole has been erected into a culvert preventing it from draining. Lengthsman will inspect but may need further action.</p> <p><u>The following highways issue was raised by a member of the public</u></p> <p>There has been previous notification of a repair in the road from High Dam to Bobbin Mill, but this has never happened, despite confirming e-mail to say it would be completed by 31/8/2017. There has been a contractor asking about flood assessments, but he has not spoken to residents. There is concern that they have not gathered the appropriate information.</p> <p>Clerk to speak to Victoria Upton in Highways on both the above matters. Clerk to check Cumbria County Council website to see if issues noted.</p>	<p>Clerk</p>
<p>115/17 Finance and Accounts</p> <p><u>The bank reconciliation for April – June was approved and signed</u></p> <p><u>The following payments were noted:</u></p> <p>000883 – CALC; 2 x Good Councillor guides - £7.00</p> <p>000884 – A. Workman, Lengthsman July pay - £280.00</p> <p>000885 – BDO, External Auditor - £120.00</p> <p>000886 – Playsafety, BVG annual safety inspection - £79.80</p> <p>000888 – A. Workman, Lengthsman August pay - £154.00</p> <p><u>The following receipts were noted</u></p> <p>NALC transparency fund payment for website work - £600.00</p> <p><u>The results of the 2016/17 External Audit were noted,</u> nothing to report, clerk to arrange notification being published on website</p> <p><u>It was noted that there were changes to the signatories</u> on the Colton Parish Council bank account - Cllr Jarvis added, Cllr Oates to be removed.</p> <p><u>Members of the finance working group were approved</u> as follows; Cllr Dean, Cllr Jarvis and the Clerk.</p> <p><u>The submission of the Rural Crime evaluation form was note.</u> There has been a referral in the payment of the final installment due to delays in the project. It was requested that the clerk contact the Police & Crime Commissioner to request an extension to the project until the end of December 2017</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>116/17 Meetings</p> <p><u>The following upcoming meetings were noted</u></p> <p>Thursday 21st September – South Lakeland District Assoc of Parish Councils – Cllr Dean to attend</p> <p>Cyber Proficiency training – 15th September, no councillors available to attend</p> <p>British Legion Remembrance service – Sunday 5th November, Rusland. Cllr Watson to attend on behalf of Colton PC, Clerk to confirm this to British Legion Secretary.</p>	<p>Clerk</p>
<p>117/17 Consultations</p> <p><u>The submission of content to the LDNP Local Plan was noted,</u> Clerk to write to Colin Barr and thank him for his arduous work and commitment in completing this document on behalf of the Council.</p> <p><u>Responses to the following consultations were resolved as follows;</u></p> <ul style="list-style-type: none"> • CCC Design Guide for planning – It was resolved not to respond to this as it was not thought to be a high priority for the Council • LDNP Management Plan – Clerk to forward details to Cllr Hoyle for consideration and response 	<p>Clerk</p> <p>Clerk / Cllr Hoyle</p>
<p>118/17 Correspondence</p> <p>A letter regarding Rusland Bus shelter was discussed. It was resolved that this was not the responsibility of Parish Council but Cumbria County Council. Clerk to notify resident.</p> <p>Colton Parish Council grant applications – Requests have been received from 4 community groups, 2 have so far completed application forms.</p> <p>Colton Community Link – Cllr Hoyle reported that the link was being well received, both for people joining the group and members submitting content to send out.</p>	<p>Clerk</p>

Correspondence List

CALC/NALC

- Low Carbon Britain invite (London 08/11/17)
- CALC AGM notification 18th Nov Carlisle

CCC

- Registration of commons – Bethacar Moor notice
- Roadwork notification letter – added Colton PC to circulation list
- Commons registration – none relevant
- Training diary Sep – Dec 17
- Commons registration – none relevant

SLDC

- License applications – None for Colton
- Agenda for council meeting 25/7/17
- Remuneration review for 18/19 feedback requested

High Furness LAP

- Community info sent via LAP

LDNPA

- Planning decisions – None for Colton
- Planning decisions – Tree felling approved (Rusland)
- Planning decisions – None for Colton
- Planning decisions – Garage, Danes How Approved, Antenna Nibthwaite (NOI)
- Planning decisions – Improved access, Great Knott Wood, Lakeside
- Ladies of the lake cycling event info
- Planning decisions – None for Colton

Cumbria ACT / CVS

- Cumbria CVS
- ACT – Digital potential in rural areas survey (Clerk ref e-mail 28/07/17)
- Community News CVS

Government Depts.

- Cumbria police survey

Other Correspondence

- Rural Services Network – Broadband update
- Woodland management plans from Edward Mills for comment
- Rural Services Network – Hinterland
- Information on Kirkby Moor wind turbine meeting
- Rural Services Network – Weekly update
- Rural Services Network – Hinterland
- Fell foot news – NT
- Rural Services Network – Older people
- Rural Services Network – Weekly update
- Rural Services Network - Hinterland
- Rural opportunities bulletin
- Rural Services Network – Weekly update
- Westmoorland & Lonsdale conservatives – Request for info
- Rural Services Network – Hinterland
- Rural Services Network – Fuel Poverty
- Rural Services Network – Weekly update
- Rural Services Network – Weekly update
- Rural Services Network – Hinterland
- Rural Services Network – Hinterland
- Tottlebank Baptist Church – Jennifer Eagles – Request for community fund app
- Sheila Rotherham – Issue with BT/Openreach passed to CCC
- South Cumbria Rivers Trust – Bat Walk 1st Sep
- Lowick PC re info on Lengthsman
- Rural Services Network – Hinterland
- Egton PC re info on website
- Rural Services Network – Update

119/17 Date of Next Meeting

The next meeting was confirmed as a Parish Council meeting on Monday 16th October 2017, in Bouth Village Hall at 7pm.